



Job Title: Account Manager & Visual Merchandiser (VM)

Location: Riyadh KSA (Remote)

Employment Type: Full-Time

Job Description:

The primary role of the **Account Manager & Visual Merchandiser** is to manage key retail accounts across the Kingdom of Saudi Arabia while ensuring best-in-class in-store execution for all Metaforce brands.

This role requires ****fluency in both English and Arabic**** — verbal and written — as communication with retailers, store staff, and brand partners will take place in both languages.

Responsibilities:

Account Management

- Manage relationships with key retailers across Riyadh and wider KSA.
- Conduct regular store visits to ensure availability, visibility, compliance, and accurate execution of promotions.
- Act as the primary contact for store managers and retail operations teams.
- Review weekly sell-through data, identify opportunities, and implement corrective actions.
- Support new launches, promotional initiatives, and replenishment cycles.
- Communicate effectively in both English and Arabic with internal and external stakeholders.

Visual Merchandising

- Implement and maintain brand-approved visual standards.
- Ensure displays and fixtures are installed and maintained to premium levels.
- Capture high-quality images and report store execution.
- Train store staff in both English and Arabic on product features and merchandising expectations.

Business Planning & Market Intelligence

- Gather insights from store visits and competitive reviews.
- Support activation planning and visibility improvements.
- Recommend enhancements for display, layout, or commercial performance.
- Provide bilingual reporting when required.

Management & Reporting

- Submit weekly store-visit reports.
- Track store-level and SKU-level sales performance.

Office 605 Floor 6, Tower-02 Onyx Tower 2, The Greens, Dubai, UAE

Landline: +9714 336 9749

Directors: Michael McGinley, Luke O' Brien

Website: www.metaforcetrading.com



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- Coordinate with marketing and operations to ensure timely execution.
 - Maintain bilingual communication across all departments.
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Skills & Qualifications:

- Bachelor's degree preferred
- 3–5 years' experience in retail account management and/or merchandising
- KSA experience preferred
- **English & Arabic fluency is mandatory**
- Excel, PowerPoint proficient

Please send your CV to: luke@metaforcetrading.com